

The Minutes of the Pukekohe Intermediate School Board Meeting
31 August 2026 5.30 pm



Present Dave Cockerton (Presiding member), Anthony Appleton-Tattersall, Emily Gao, Ken Hiku, Suzanne Konelio, Hepi Lopeti, Laiha Holliday (staff rep), Rebekah Pearson (tumuaki), Kirstin Grant (minutes), Janine Fryer (DP, left at 6.03 pm)

Apologies

Declaration of Interest Anthony Appleton-Tattersall (husband of staff member)

Supplementary Items

-DP Teaching and Learning Report - Janine presented the report. She took the board through the quotes for leasing of 60 chromebooks for student use. The board discussed the quotes and made a decision.

Motion: That the Board accept Quote 1A from Quadrant.

Dave/Suzanne

Carried

-Harrison Tew letter of appraisal, emergency management training and exercise

-John Slee PHS, Year 12 coaching

-Franklin RSA

-2026 Franklin Schools' Pasifika Speech competition

-Electoral Commission - contract for services moving bulk supplies

-Electoral Commission - individual fundraiser form

Monitoring / Reports

Finance

Motion: That the bank balances as at 26/08/2026 have been sighted.

Rebekah/Dave

Carried

Motion: That the July 2026 school creditors be approved.

School	\$81,484.82
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Property	\$8,913.59
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Camp	-
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AIMS	\$1,822.68
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Japan	\$3,643.15
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RTL	\$45,976.26
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FAS	\$3,928.83
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Hepi/Suzanne

Carried

Motion: EdTech monthly financial report approved.

Laiha/Dave

Carried

Motion: Summary Statement of Financial Performance approved.

Dave/Hepi

Carried

Property

-MoE tax invoice MoE project ID 256424 Direct Source or Closed Tender Recommendation report

-10YPP/5YA Amendment application form

-Programmed Variation of Agreement form

Strategic Discussion Including Evaluation

- Attendance Service - Quarter 2 report
- NZ Principals' Federation -Strategic Plan update reminder
- Sector update -Changes to Planning and Reporting
- Policies: Camera surveillance (new)
- NZ Police request for CCTV
- Level 2/3 RAMS for Kapa Haka overnight stay at Ngā Hau e Whā marae 4 September 2026.

Administration

Motion: That the minutes of the Board meeting held on 27 July 2026 are approved as a correct record.
Rebekah/Anthony Carried

Matters Arising from July Meeting

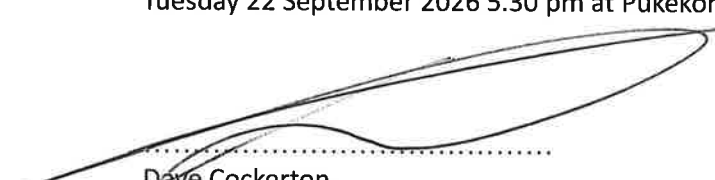
- GovHub Principal & board task checklists - send digital version - *emailed to Board members*
- Policies - send digital version - *emailed to Board members*

In Committee

The meeting moved into committee at 6.40 pm to discuss minutes for the meeting of 27 July 2026 and other matters. The meeting moved out of in-committee at 7.05 pm.

Next Meeting

Tuesday 22 September 2026 5.30 pm at Pukekohe Intermediate School. The meeting closed at 7.12 pm.


Dave Cockerton
Presiding Member


Kirstin Grant
Minutes Secretary

MATTERS ARISING FROM THE AUGUST MEETING	WHO TO SORT
Financial report Page 8 - check with Lania from Edtech the Projected Working Capital - End of Year	RP
Property: Water ingress remediation Rooms 44 & 45 - clarify the point "reinstate damaged gib linings and prepare surfaces".	RP/KH