

CYBER SAFETY AGREEMENT 2026 - PUKEKOHE INTERMEDIATE SCHOOL

SECTION A INTRODUCTION TO PUKEKOHE INTERMEDIATE CYBER SAFETY



Pukekohe Intermediate Cyber Safety commitments are based on our H.E.A.R.T. values.



Pukekohe Intermediate School's computer network, internet access, and digital devices play an important role in supporting teaching and learning across the school. To ensure a safe and responsible online environment, all staff and students are required to follow our Cyber Safety User Agreement, which outlines expectations, responsibilities, and the consequences of any misuse. This agreement must be signed by each student and their legal guardian before they are permitted to use school devices or approved personal devices (excluding mobile phones, tablets/iPads, and smart watches) on the school network.

SECTION B RULES TO HELP KEEP PUKEKOHE INTERMEDIATE SCHOOL STUDENTS CYBER SAFE

**As a safe and responsible Pukekohe Intermediate student and Digital Citizen,
I will help keep myself and others safe by following these rules:**

My responsibilities to the school:

- I understand that the school monitors material sent and received using the school's internet network. The school employs Linewize filtering software to restrict access to sites and data, including email.
- I understand that the school may audit the computer network, internet access, and all devices.
- I will not search for topics online I know are not acceptable at our school. This includes anything that is violent, includes hate speech, adult content, substance abuse, bullying or bad language. I will not partake in any online behaviour in or out of school hours that impacts on other Pukekohe Intermediate School students or staff, even if it is a "joke".
- I understand that I do not have permission to email or chat to friends or family online during the school day.
- To ensure that we are following copyright laws, I understand that I must not download or copy any files including music, videos, games or programmes without the permission of a teacher.
- I will not make any attempt to get around security, monitoring and filtering that is in place at our school.
- If I find anything mean, rude or things I know are not acceptable at our school I will:
 - Not show others
 - Turn off the screen
 - Get a teacher straight away
- I understand that if I break these rules the school will inform my parents.
- I understand that reckless or negligent damage to school devices may result in consequences, and my family may be charged for repairs.

Respect for Equipment:

- I will respect all school devices and will treat them with care. This includes not joining in with others if they choose to be irresponsible. Any damages must be reported immediately to a staff member.
- I understand that any mobile device MUST be handed into the classroom or HUB teacher at the beginning of the day and will be returned to me at the end of the day. This includes smart watches and similar devices.
- I understand that any devices brought to school for learning purposes will be kept secure in the classroom. The school is not liable for any damage or loss of devices that may occur.
- If I misuse my personal device, it will be confiscated and held in the Student Centre, secured in the school safe. I will receive a confiscation notice, and my device will only be returned when my legal guardian collects it during office hours (8:00 am–3:30 pm).

Personal Information:

- I will not share any personal information about myself or others online. This includes my name, address, email, phone numbers, photos, and videos.
- I will not disclose my passwords for any accounts assigned to me.
- I will log out of my account when I have finished using a device.
- The school will provide me with my own Google/Gmail account, and I will not permit anyone else to use it.
- I understand that when this user agreement is signed by myself and my legal guardian I will be able to use my personal and school devices.

SECTION C

PUKEKOHE INTERMEDIATE CYBER SAFETY USER AGREEMENT

To whānau, caregivers and legal guardians,

It is important that you read this page carefully to ensure you fully understand your responsibilities under this agreement. A copy of this document is maintained on the school website for your future reference.

I understand that Pukekohe Intermediate School will:

- Keep a copy of this signed Cyber User Agreement on file.
- Support student learning by using monitoring and filtering tools to ensure digital technology is used safely and effectively on school devices and during school activities.
- Work collaboratively with students and whānau to promote cyber safety, providing guidance and strategies to support safe and responsible use of digital technology, aligned with the Digital and Health Curriculum and supported by trusted resources such as Netsafe.org.nz.
- Address any breaches of the rules above and apply suitable consequences if a student does not follow them.
- Seek repair costs from families for any reckless or negligent damage to school devices by students.

As your child's caregiver/legal guardian you will:

- Support your child to be a responsible and safe digital citizen.
- Help your child understand and follow the school's cyber safety rules.
- Encourage safe and responsible use of school and personal devices, both at school and at home.
- Provide guidance and discuss online behaviour, digital footprints, and respectful communication.
- Monitor your child's digital activity at home where possible, and provide or seek support if any issues arise.
- Report any serious cyber safety concerns, such as bullying or inappropriate contact, to the school promptly.
- Understand and support school consequences if rules are broken, including repair costs for any damage caused by reckless or negligent behaviour.
- Ensure devices are used primarily for learning during school activities and reinforce school guidelines at home.
- Communicate with the school regarding any digital concerns or incidents.
- Acknowledge that you have read and understood the Cyber Safety User Agreement and your role in supporting it.

2026 CYBER SAFETY User Agreement Form

Please complete and return to your classroom teacher.

I have read the 2026 Cyber Safety User Agreement and understand the school's measures to maintain a safe online learning environment, as well as my child's responsibilities.

Student Name: _____ Room: _____

Student Signature: _____

Caregiver/Legal Guardian Name: _____

Caregiver/Legal Guardian Name Signature: _____

Date: _____

If you have any further questions or concerns about signing this cyber safety agreement please do not hesitate to contact

Leah McNaughten l_mcnaughten@pukekoheint.school.nz or Janine Fryer j_fryer@pukekoheint.school.nz